



Hemophilia Ontario

## Hemophilia Ontario Board of Directors Meeting

Video Conference – Wednesday, April 5, 2023

6:30 to 8:30 pm

Participants	Attend	Regrets	Participants	Attend	Regrets
Emil Wijnker Chair	X		Peter Zhang Director	X	
Cameron Peters Director	X		Alexandria Aquino Director (Special Pick)	X	
Prakash Singh Director	X		Tiffany Oei Rotman MBA Fellow	X	
Ash Kurichh Director	X		Byron James Executive Director	X	
Amy Griffith Director	X		Marina Seliverstova TITLE	X	
Megan Reid Director	X		Scott McElligott Investment Counsellor	X	
Susan Turner Administrator (left@ 8:24)	X		Stefan Lubinski Youth Fellow		X

**Meeting Link:**

<https://us02web.zoom.us/j/85042941709?pwd=eWoyVzRLRUJCRHq2d3A5N2E3OGIFQT09>

Agenda Item	Action Required		
	Information	Discussion	Decision
1. <u>Call to Order</u> – Emil @ 6:35 <ul style="list-style-type: none"> <li>● Quorum</li> <li>● Declaration of Conflicts</li> <li>● Approval of the Agenda               <ul style="list-style-type: none"> <li>○ <b>Moved:</b> Cam</li> <li>○ <b>Seconded:</b> Megan</li> <li>○ <b>Carried</b></li> </ul> </li> </ul>			X
2. <u>Approval of Previous Meeting Minutes</u> <ul style="list-style-type: none"> <li>● December 7th 2022               <ul style="list-style-type: none"> <li>○ <b>Moved:</b> Amy</li> <li>○ <b>Secunder:</b> Peter</li> <li>○ <b>Absention:</b> Megan (not in attendance in December)</li> <li>○ <b>Carried</b></li> </ul> </li> <li>● March 1st 2023               <ul style="list-style-type: none"> <li>○ <b>Moved:</b> Amy</li> <li>○ <b>Secunder:</b> Cam</li> <li>○ <b>Carried</b></li> </ul> </li> </ul>			X
3. <u>Investment Report</u> - Scott <ul style="list-style-type: none"> <li>● 2022: saw significant economic change and financial portfolio change which was unexpected</li> <li>● YTD results we see a 5.34% increase (half recovery from last year's result)</li> <li>● 60/40 asset mix will provide additional long term income as interest rates increase (but will take another 2-3 quarters)</li> </ul>	X	X	



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<ul style="list-style-type: none"> <li>● 3-4% of capital value portfolio can be taken for cash flow (monthly or quarterly)</li> <li>● <u>Question</u> regarding High Interest accounts versus maintaining our current position while interest rates are high (would require changing Investment Portfolio Statement)</li> <li>● Discussion to be planned with Scott regarding the increased use of money market funds</li> <li>● Increase in bond markets (7-9%)</li> <li>● <u>Action</u>: Scott to provide synopsis for \$50K withdrawal in early December 2022 (e.g., any losses incurred)</li> </ul>			
<p>4. <u>First Quarter Financial Report</u> - Prakash, Marina</p> <ul style="list-style-type: none"> <li>● Discussion around structure of the report and how it's presented in a quarterly report</li> <li>● Request to add memo lines to general areas (e.g., Office Expenses and General Expenses) to clearly layout what is included</li> <li>● Increase in funding now Bingo has gone electronic</li> </ul>	X	X	
<p>5. <u>ED and Department Report</u> – Byron</p> <ul style="list-style-type: none"> <li>● Board to confirm arrival and number of people with Susan and Byron</li> <li>● Strong encouragement to attend Gala on Saturday evening for Board representation, at personal cost</li> <li>● World Hemophilia Day social media campaign: "What does World Hemophilia Day mean to you?" via video clip</li> <li>● Parents Supporting Parents to be introduced at AGM</li> <li>● 173 attendees at the AGM, 31 from Thunder Bay</li> <li>● Women's Committee and Heroixx to be presented and marketed on a global scale at WFH summit</li> <li>● Discussion around putting a process in place for the ED moving large sums out of investment accounts (e.g., President or Board to approve/be informed) <ul style="list-style-type: none"> <li>○ <u>Action</u>: added to Finance Committee meeting in April 26th</li> </ul> </li> <li>● <b>Move</b>: Cam</li> <li>● <i>If the Executive Director moves funds into or out of Hemophilia Ontario's investments at Manulife Financial, he will report it to the BOard within seven (7) days of such transfer</i> <ul style="list-style-type: none"> <li>○ <b>Seconded</b>: Peter</li> <li>○ <b>Carried</b></li> </ul> </li> </ul>	X	X	
<p>6. <u>President Report + CHS Report</u> – Emil</p> <ul style="list-style-type: none"> <li>● National Hemophilia Foundation celebrating 75 years, plans to rename/rebrand its organization to more accurately reflect its members</li> <li>● Byron reiterated that he strongly suggested a name change for Hemophilia Ontario this two years ago</li> </ul>	X		
<p>7. <u>Other Business</u></p> <ul style="list-style-type: none"> <li>● Rendez-Vous / Board Roles and Assignments – Byron, Emil, Cam <ul style="list-style-type: none"> <li>○ <u>Action</u>: Emil to send out Google Sheet for Board members to sign up for sessions and a shift at the Welcome desk</li> </ul> </li> </ul>	X	X	



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<ul style="list-style-type: none"> <li>● Scholarships Update – Cam             <ul style="list-style-type: none"> <li>○ Application closes at the end of the month</li> <li>○ Approvals to be made in May</li> </ul> </li> <li>● Audited Financial Statements - Emil, Cam             <ul style="list-style-type: none"> <li>○ <u>Action</u>: added to Finance Committee meeting in April 26th for further discussion Action: byron to inform Auditor of approval</li> <li>○ <b>Moved</b>: Prakash</li> <li>○ <b>Seconded</b>: Ash</li> <li>○ <b>Carried</b></li> </ul> </li> <li>● Governance Update – Cam, Tiffany             <ul style="list-style-type: none"> <li>○ Proxies were removed</li> <li>○ Election term changed from 2 to 3 years, and maximum services from 8 to 9 years (longer working time for newer board members, more continuity)</li> <li>○ “Officers” changed to “Executive Committee”</li> <li>○ Moved from four Directors at Large to five (removed Special Pick, non-voting member)</li> <li>○ Removal of Regional Representation being required</li> <li>○ The Schedules are a part of the By-Laws to be approved</li> <li>○ <b>Move</b>: Cam                 <ul style="list-style-type: none"> <li>▪ <i>That the Board approve the By-Laws in principle</i></li> <li>▪ <b>Seconded</b>: Peter</li> <li>▪ <b>Carried</b></li> </ul> </li> </ul> </li> <li>● World Hemophilia Day (April 17) – Byron             <ul style="list-style-type: none"> <li>○ Social media campaign: “What does World Hemophilia Day mean to you?” via video clip</li> <li>○ Working with Novo on publication re: what Hemophilia is and what it means to people</li> <li>○ Landmarks being lit up red by CHS</li> </ul> </li> <li>● May Planning Weekend - Cam, Emil             <ul style="list-style-type: none"> <li>○ May 27-28th, 2023</li> </ul> </li> </ul>			
<p>9. Adjournment</p> <p><u>Future Meeting Dates:</u></p> <ul style="list-style-type: none"> <li>- Thursday, May 4<sup>th</sup> – Sunday May 7<sup>th</sup>, 2023 in Niagara Falls</li> <li>- Saturday May 27th - Sunday May 28th, 2023 in Toronto (Hilton)</li> </ul> <p><b>Motion to adjourn:</b> Amy @ 9:37</p>			X