

## Hemophilia Ontario Board of Directors Meeting

Dec.13, 2023 6:30pm

Zoom meeting

Participant	Attend	Regrets	Participant	Attend	Regrets
Emil Wijnker President	X		Amy Griffith Vice President	X	
Meagan Reid Secretary		X	Prakash Singh Treasurer	X	
Cameron Peters	X		Peter Zhang	X	
Ash Kurichh	X		Raja Ammoury	X	
Terri – Lynn Langdon	X		Jordan Cabral	X	
Nicole Kowal		X	Everton Caine		X
Bridget Lane Rotman		X	Anthonia Okeke- Rotman	X	
Byron James	X		Susan Turner		X

Agenda Item	Action Required		
	Information	Discussion	Decision
1. Call to order: <b>6:33 pm</b>			x
1.1 Quorum: <b>Yes</b>			x
1.2 Declaration of conflicts: <b>None</b>	x		
1.3 Approval of agenda  <b>Motion to approve agenda</b> Moved: Prakash Seconded: Cam Amendment: Meeting will only cover the budget, the remaining items will be tabled to the next meeting Opposed: None Abstentions: None Carried			x
2. Approval of previous meeting minutes – Nov.25 – 26 <b>- Tabled to Jan 2024 meeting</b>			x
3. Budget - Request was to have an actual / projected budget for Nov/Dec 2023 - Susan to provide up to date statement for financials for 2023 - Of total expenditure for Nevada /Bingo,			

# DRAFT

<ul style="list-style-type: none"><li>- Where is the OEM Fee included (Included in Office / General)</li><li>- Details of Staffing Cost – Byron provided snap shop of staff salaries</li><li>- Details of Benefits – Byron / Susan provided breakdown of benefits from BlueCross. Includes benefits for Mark Reprises, former HO BOD member and affected. Mark pays \$275 directly to HO to offset the costs.</li><li>- Why are Mark’s benefits not classified as member support instead of direct benefits?</li><li>- Need to locate Mark’s employment contract to figure out what HO’s legal obligations are in-terms of benefits.</li><li>- Should Mark’s benefits be reported to CRA?</li><li>- Cam to seek legal council / advise on HO’s legal obligations.</li><li>- Thunder Bay Grant – One-time grant from MOH for Extended Clinic Program Thunder Bay region to extend services in the outlining regions.</li><li>-Thunder Bay Community Camp – Budget \$21K, plan is to run a 1-week camp in the Thunder Bay region.</li><li>- Thunder Bay grant should be reflected as an expense in HO Programs Budget to balance out.</li><li>- Increase Thunder Bay Community camp budget to \$25K from \$21K. How comfortable are we to increase the budget from Nevada for the TB camp to \$14K from \$10K?</li><li>- How realistic is \$120K in grant Revenue – Are these firm commitments or are the grants we tend on perusing? Currently writing 4 proposals for grants for a potential \$120 - \$260K. \$120K budget is based on Sarah’s training and past experience.</li><li>- Projection requested from Byron on where the \$120K in grants is coming from.</li><li>- Can we keep the member support budget at \$55K for 2024 vs Budget of \$60K? Keep at \$60K considering the number of new families.</li><li>- Should we allocate a small amount to Staff / Volunteer training (i.e. \$1K) – Added to budget line</li><li>- Need to add \$5K for the Million Dollar Club – Done</li><li>- Clarification on Line expenses – Notes added</li><li>- Typo fixed on the Fundraising – Gaming Activity under Budget 2023 from \$10K to \$100K.</li><li>- Should new Laptops be capitalized? Should the cost fall under depreciation? Conversation for Financial committee review and discussion.</li><li>- YAMPS – Budget included 1 weekend (wanted Budget to reflect 3 weekends) – Budget increased to \$27K to reflect 3 weekends.</li><li>- Where is the \$120K grants allocated in the program expenses?</li></ul>			
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# DRAFT

<p>- How realistic is the Pharma income? Increased from \$172K to \$272K.</p> <p><b>Motion to approve 2024 budget as amended</b>          Moved: Cam          Seconded: Terri-Lynn          Opposed: None          Abstentions: None          Carried</p>			
<p>4. ED Report/Remarks, Byron          - Tabled to Jan 2024 meeting</p>	x		
<p>5. President Report, Emil          - Tabled to Jan 2024 meeting</p>	x		
<p>6. Member Services report Sarah          - Tabled to Jan 2024 meeting</p>	x		
<p>7. CHS Commemoration Initiative          - Tabled to Jan 2024 meeting</p>	x	x	
<p>8. Other Business          Krever – CN Tower Deposit is \$29K but refundable up until a couple of months before the date of the event.</p> <p>Adjournment – Moved by Ash</p>			