



Hemophilia Ontario

Hemophilia Ontario Board of Directors Meeting

Video Conference – Wednesday, February 1, 2023

6:30 to 8:30 pm

Participants	Attend	Regrets	Participants	Attend	Regrets
Emil Wijnker Chair	X		Peter Zhang Director	X	
Cameron Peters Director	X		Alexandria Aquino Director (Special Pick)	X	
Prakash Singh Director	X		Stefan Lubinski Youth Fellow		X
Ash Kurichh Director (left at 7:00 PM)	X		Tiffany Oei Rotman MBA Fellow		X
Amy Griffith Director	X		Byron James Executive Director	X	
Megan Reid Director	X		Alex McGillivray Manager of Camp Programs & Communication	X	

Meeting Link:

https://us02web.zoom.us/j/89960823368?pwd=_VzBUWU1jQXZkTmNYNzBobDB4L0Rldz09

Agenda Item	Action Required		
	Information	Discussion	Decision
1. <u>Call to Order</u> – Emil @ 6:32 PM <ul style="list-style-type: none"> ● Quorum ● Declaration of conflicts <ul style="list-style-type: none"> ○ Alex Aquino: partner ran the governance session the day before ● Approval of the Agenda <ul style="list-style-type: none"> ○ Moved: Prakash ○ Seconded: Amy ○ Carried 			X
2. <u>Board Composition Update</u> - Emil <ul style="list-style-type: none"> ● Brad has resigned from the board, leaving the seat open until the AGM 	X		
3. <u>Approval of Previous Meeting Minutes</u> – November 26-27, 2022 <ul style="list-style-type: none"> ● Moved: Prakash ● Seconder: Ash ● Carried ★ Note: December 7th minutes to be approved at next meeting 		X	X
4. <u>Staffing Update & Discussion</u> - Byron <ul style="list-style-type: none"> ● Alex is leaving the organization on February 12th ● Transition plan in place to hold Luke Chase under contract for 6 months with support from Alex until he completes school in May ● Role to be restructured before rehiring in late 2023-early 2024 ● Recommendation to have Luke continue to run Youth Adventure beyond his original paid volunteer role, and to adjust Pinecrest to a family model at Camp Davern in Kingston due to issues seen in the last two summers ● Discussed overall concerns with Pinecrest model change and location away from the Southwest given community relationships and history ● Board decided to move a community weekend camp at Davern at the end of August, with plans to reintroduce Pinecrest at Ki-Wa-Y as a full weekkid's camp in summer 2024 alongside communication with membership 	X	X	X



Hemophilia Ontario Board of Directors Meeting

Video Conference – Wednesday, February 1, 2023

6:30 to 8:30 pm

Hemophilia Ontario

<p>5. Financial Report – Prakash</p> <ul style="list-style-type: none"> ● Lower pharma contributions than projected (e.g., Takeda at \$0) ● Lower events revenue than projected (e.g., Boat Cruise and Ottawa Golf Tournament did not run) <ul style="list-style-type: none"> ○ Overall met 97% revenue ● Volatility in the market with our investments ● No significant variances from the previous year in both revenue and expenses 	X	X	
<p>6. Operational Reports – Byron</p> <ul style="list-style-type: none"> ● Supported two families in need the week before Christmas with home, living and health items and needs (Belleville and Hamilton) ● 4-day clinic visit in Thunder Bay - met families, introduced organization and families to one another ● Plan to do expansion clinics in the North with Joel Warkentin ● Gene Therapy session planned from a patient perspective at AGM 	X	X	
<p>7. President’s Report – Emil</p> <ul style="list-style-type: none"> ● CHS Update <ul style="list-style-type: none"> ○ Focused on the product pipeline (e.g., gene therapy, non-factor replacement therapies, extended half-life products) ○ Positive first impressions with CHS Sarah Ford 	X		
<p>8. Governance – Emil</p> <ul style="list-style-type: none"> ● Board Succession Planning <ul style="list-style-type: none"> ○ Board Skills Self Assessment will be sent to current board members to complete and identify skill sets (holding and lacking) ● Hemophilia Ontario Annual Awards <ul style="list-style-type: none"> ○ Nomination package to be sent out and website update to reflect current awards being handed out 	X	X	X
<p>9. Other Business</p> <ul style="list-style-type: none"> ● Rendez-Vous / AGM Update – Byron, Emil <ul style="list-style-type: none"> ○ Offered clarity that Rendez-Vous is still run by CHS, and though we are involved in the planning, our events will be separate with some co-planned and executed session (e.g, plenary) ○ Rooms are booked for Hemophilia Ontario across from the venue (currently 112 registrations) ○ Board members need to register formally, and if they want to contribute to financial assistance board fees will be applied to those who apply ○ Thunder Bay travel covered fully by diverted budget funds ● Scholarships Update – Cam <ul style="list-style-type: none"> ○ Updating application timeline to reflect recipient announcement in May 2023 ● Clinic Advocacy Update – Byron <ul style="list-style-type: none"> ○ Board to review document on project re: patient identification ● Assessment Project – Byron, Amy <ul style="list-style-type: none"> ○ Development of a package to better diagnose people who menstruate by modifying the Self-BAT, connecting it to a QR code to complete in the GO office, and developing a next steps and watch for package for GP’s on next steps (e.g., referral, medications) ○ Working on buy-in from the medical field so GPs will use the tool appropriately 	X	X	X



Hemophilia Ontario

Hemophilia Ontario Board of Directors Meeting
Video Conference – Wednesday, February 1, 2023
6:30 to 8:30 pm

9. Adjournment

Future Meeting Dates:

- Wednesday, March 1st, 2023 6:30pm via Zoom
- Wednesday, April 5th, 2023 6:30pm via Zoom
- Thursday, May 4th – Sunday May 7th, 2023 in Niagara Falls

Motion to adjourn @ 9:38 PM: Amy

			X
--	--	--	---