

## Hemophilia Ontario Board of Directors Meeting

Videoconference – October 26, 2020

7:30 to 9:00 pm

Participants	Attend	Regrets	Participants	Attend	Regrets
Cameron Peters	x		Ash Kurichh	x	
Shelley Hewett	x		Brad Barbour		x
Meagan Bordi	x		AJ Pilobello	x	
Chad White	x		Byron James	x	
Emil Wijnker	x		Natalie Philbert	x	
David Neal	x		Munib Reham	x	

Agenda Item	Action Required		
	Information	Discussion	Decision
1. Call to order <b>7:31pm</b>			x
1.1 Quorum			x
1.2 Declaration of conflicts			x
1.3 Approval of agenda <ul style="list-style-type: none"> <li>• <b>Mover: Dave Neal</b></li> <li>• <b>Secunder: Ash Kurichh</b></li> <li>• <b>Motion carried</b></li> </ul>			x
2. Approval of Previous Meeting Minutes – September 14, 2020 <ul style="list-style-type: none"> <li>• <b>Mover: Emil Wijnker</b></li> <li>• <b>Secunder: Shelley Hewett</b></li> <li>• <b>Abstaining: Meagan Bordi</b></li> <li>• <b>Motion carried</b></li> </ul>			x
3. Rotman Student Introduction <ul style="list-style-type: none"> <li>• Munib Rehman joins the meeting, there are board member introductions. He will be creating an operating guide and also focusing on a diversity strategic planning document.</li> <li>• Paul Wilton has agreed to come on as a mentor from the governance side and Shelley will continue to be engaged on the governance side as well, looking forward to clarity for the strategic plan, Byron is the staff mentor.</li> </ul>	x		

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<ul style="list-style-type: none"> <li>Munib joined in on the Board meetings to learn as much as he can.</li> </ul>			
<p>4. Treasurer Report</p> <p>Report on the stock portfolio – AJ summarizes the stock information, down \$73,000 due to TD stock, managed funds are up 2%, TD stock is down 21%, investment portfolio down 6% equal to \$66,000</p> <p>AJ confirms committee will be meeting to discuss and advise, Scot has suggested considering selling, meeting will happen end of November.</p> <p>Dave comments on other stocks appear to be bouncing back, despite TD.</p> <p>AJ unsure of what will go on in the next few months due to pandemic and US election.</p> <p>AJ summarizes the comparison of the September 2019 and September 2020 financials. Donations have gone down, wage subsidy has helped with revenue. Byron confirms will apply for any month we qualify for. Expenses are on track to last year, spending less in program expenses. Close to breaking even. Hard to say how public will interpret our financials but is unprecedented due to pandemic, organization is showing it is resilient.</p> <p>Comparing actual to budget, on revenue side pharma contributions is not a concern because expecting to receive the funds. Byron explains he wanted to defer large cheques coming from pharma when we received wage subsidies. \$150,000 virtually guaranteed, just need to get the cheques.</p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>AJ and Marina to check if wage subsidy is affected by us making a profit in 2020</li> <li>Discussion in November Board meeting how wage subsidy impacts us and if we would be require to pay back a portion.</li> </ol>	X		
<p>5. ED and Staff Reports</p> <ul style="list-style-type: none"> <li>Natalie reports on her third quarter activities. Reports from Bojan and Alex were provided. No current updates on the member housing issue. Susan’s report, bingo has been closed but are moving to run more online sessions and drive in bingos in parking lot, proceeds from July August September \$7,832.00.</li> <li>Zoo walk was held, 70 people attended, fundraising was not a requirement and expenses were waived this year. Event still made \$1,500.00. Toronto grant is being finalized and will be submitted by Monday. Application is for \$30,000.00 and switching away from camp programs to translation process of materials for culturally diverse population.</li> </ul>	X	X	

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<ul style="list-style-type: none"> <li>• Next Event - November appeal to go out second week of November.</li> </ul> <p><b>Ed report</b> – Shifting of funding from pharma, last portal applications this week. Talk about individual pharma meetings in November via zoom to plan 2021 and strategic plan to 2025.</p> <ul style="list-style-type: none"> <li>• Member survey – Tracy Lindsay developed a camp survey and a member survey. Camp survey went out last Friday. Member survey is in testing phase, link included in the email Cam sent to everyone. Tracy salary proposed to be covered by pharma.</li> <li>• 2020 remaining program agenda – covered in the staff reports.</li> </ul>			
<p>6. President’s Report</p> <ul style="list-style-type: none"> <li>• Staff Finances Policy – should be finished by November.</li> <li>• November pharma meetings – want to get together with pharma more, important to speak to pharma on what is going on now. Series of one hour sessions, one on one with them. Want to speak to them about program agenda and get their expectations prior to setting program agenda.</li> <li>• Discussed the time challenge of getting together individually, board speak to the pharmas to update them and then breaking off to individual pharma meetings</li> </ul> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>1) Byron and Cam to organize</li> </ol> <ul style="list-style-type: none"> <li>• November in-person board meeting – Byron booked a 1500 square foot ballroom at a conference centre for in person meeting , discussed if everyone still comfortable, discussed protocols, Byron needs to know who needs rooms for how many nights, general agreement that Board members are waiting to see how case counts are for the in person Board meeting, is ok to go ahead for now.</li> </ul> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>1) Everyone to tell Byron about room needs, how many nights, etc.</li> </ol>	X		X
<p>7. CHS Report</p> <ul style="list-style-type: none"> <li>• Emil updates regarding planning strategic plan, still ongoing, hopefully by end of November to be finished.</li> <li>• Now focused on member engagement campaign. Chapters found it onerous and have simplified things. Campaign starts tomorrow, sharing stories through social media and each post will have a link to CHS donation page. Hemophilia Ontario is asked to help promote that for CHS. All donations go directly to CHS. No goal shared for campaign.</li> </ul>	X		

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<ul style="list-style-type: none"><li>Byron mentions Hemophilia Ontario sends out our November appeal in three weeks.</li></ul>			
8. Regional Reports <ul style="list-style-type: none"><li>Covered off in staff reports.</li></ul>	X		
9. Other Business <ul style="list-style-type: none"><li>Open voting director position – Tom Klatt left Board at last meeting, Cam nominates Chad White to full Board position, Chad accepts the nomination.</li><li>Board Advisor Position – Cam nominates Amy Griffith and she is willing to participate when she can. Amy has a preference to spend time on women’s work right now but will participate when she can.</li></ul>	X		X
10. Adjournment: Emil <ul style="list-style-type: none"><li>Next meeting: November 28/29 In-person @ Nottawasaga Inn</li></ul>			X