

## Hemophilia Ontario Board of Directors Meeting

Videoconference – March 23, 2020

7:30 – 9:00 PM

| Participants   | Attend | Regrets | Participants | Attend | Regrets |
|----------------|--------|---------|--------------|--------|---------|
| Cameron Peters | x      |         | Ash Kurichh  | x      |         |
| Shelley Hewett | x      |         | Brad Barbour | x      |         |
| Meagan Bordi   | x      |         | AJ Pilobello | x      |         |
| Jamie Hill     | x      |         | Byron James  | x      |         |
| Emil Wijnker   | x      |         | Kathy Lawday | x      |         |
| David Neal     | x      |         |              |        |         |

| Agenda Item                                                                                                                                                                                                                                                                                                                                                                                                                | Action Required |            |          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------|----------|
|                                                                                                                                                                                                                                                                                                                                                                                                                            | Information     | Discussion | Decision |
| 1. Call to order at 7:33                                                                                                                                                                                                                                                                                                                                                                                                   |                 |            | x        |
| 1.1 Quorum                                                                                                                                                                                                                                                                                                                                                                                                                 |                 |            | x        |
| 1.2 Declaration of conflicts                                                                                                                                                                                                                                                                                                                                                                                               |                 |            | x        |
| 1.3 Approval of agenda<br><br>Mover: David Neal<br>Secunder: Brad Barbour<br><br>Passed: Unanimous                                                                                                                                                                                                                                                                                                                         |                 |            | x        |
| 2. Approval of Previous Meeting Minutes – February 10, 2020<br><br>Moved: Emil<br>Seconded: Shelley<br><br>All in Favour: Cam, Emil, David, Kathy, Jamie, Meagan, Shelley, AJ, Ash<br>Against: None<br>Abstentions: Ash                                                                                                                                                                                                    |                 |            | x        |
| 3. Women with bleeding disorders update from Amy Griffith <ul style="list-style-type: none"> <li>• CHS VWD social media campaign <ul style="list-style-type: none"> <li>○ Amy gave her analysis of the success of the CHS campaign to the Board.</li> <li>○ Amy used the CHS VWD social media campaign as an opportunity to discuss how Hemophilia Ontario could learn from CHS's experience and to</li> </ul> </li> </ul> | x               | x          |          |

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| <p>take advantage of the unique social media opportunities that are available during this period of COVID-19 isolation. She also discussed how being creative with our social media presence and making sure to stay connected with members would address the current need for contact between people during self-isolation.</p> <ul style="list-style-type: none"> <li>- Amy reported that due to COVID-19, she and Natalie have made the decision to move forward with Women’s Days in an online format. They are brainstorming ideas to move forward: ex. teleconferencing, online activities (yoga, meditation, etc.).</li> <li>- Some challenges with technology may be that older members are less able to access online resources, however there are also opportunities to be creative and expand the range of possibilities of activity online.</li> <li>- Natalie and Amy are engaging in strategic planning to deliver women’s days programming and to meet the challenges that may arise.</li> <li>- Byron added that Hemophilia Ontario will be working with Paula James to bring Let’s Talk Period into 12 schools in Limestone School District. If successful Hemophilia Ontario will use the experience to apply for a Trillium Grow Grant to expand the program.</li> </ul> |          |          |          |
| <p>4. CHS Report</p> <ul style="list-style-type: none"> <li>• Million Dollar Club funding approval 2020</li> <li>- Emil brought to the Board the decision whether to have HO vote for the CHS to be the sole recipient of Million Dollar Fund for the purpose of research in 2020</li> </ul> <p><b>Motion to confirm CHS as the recipient of the funds from the Million Dollar Club.</b></p> <p>Moved: Emil<br/>Second: Meagan</p> <p>All in Favour: Unanimous<br/>Opposed: None<br/>Abstentions: None</p> <p>Motion Passed</p> <p>CHS Board Nominations</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <p>X</p> | <p>X</p> | <p>X</p> |

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| <ul style="list-style-type: none"> <li>• Emil brought forward the request of the CHS to bring forward a representative for Ontario to be the elector at their AGM for the Board of Directors, as well as for any additional nominations to the Board as determined by Hemophilia Ontario.</li> <li>• Board tabled selection of a director at large nominee to a later date.</li> </ul> <p><b>Motion to elect Emil Wijnker as the provincial delegate to represent Hemophilia Ontario at the CHS AGM.</b></p> <p>Moved: David<br/>Seconded: Ash</p> <p>All in Favour: Unanimous<br/>Opposed: None<br/>Abstentions: Emil</p> <p><b>Motion to put forward Emil Wijnker as the nominee to the CHS Board of Directors at the 2020 AGM to serve as provincial chapter representative if elected.</b></p> <p>Moved: David<br/>Seconded: Ash</p> <p>All in Favour: Unanimous<br/>Opposed: None<br/>Abstentions: Emil</p> |   |   |   |
| <p>5. COVID-19 update</p> <ul style="list-style-type: none"> <li>• AGM re-scheduling</li> <li>- Hemophilia Ontario Hemophilia Day and AGM have been cancelled in light of COVID-19. HO is bound by its bylaws to convene an AGM within 6 months of its fiscal year-end (December 31<sup>st</sup>, 2019)</li> <li>- Tentative reschedule date for a virtual AGM is May 23<sup>rd</sup> <ul style="list-style-type: none"> <li>○ The Board discussed the pros and cons of a May 23<sup>rd</sup> date.</li> <li>○ The board reached consensus on May 23<sup>rd</sup> as the tentative date.</li> <li>○ Shelley noted that the by-laws do not indicate that a virtual meeting is permissible in lieu of a physical meeting. The Board discussed the</li> </ul> </li> </ul>                                                                                                                                           | x | x | x |

possibility of taking measures issue and Byron and Cam suggested a formal motion for the Board.

Motion that in light of COVID-19 that the Board of Hemophilia Ontario has resolved to hold the AGM virtually on May 23<sup>rd</sup> 2020.

Moved: David  
Seconded: Ash

All in Favour: Unanimous  
Opposed: None  
Abstentions: Emil

- Finances & cash flow
  - AJ reported on the state of the finances which he received from Scott, the manager of HO's investment portfolio. There has been a 19% drop in the value of HO's portfolio. Scott hopes that the state of investing will be ameliorated by government actions to soften the impact of the financial crisis.
- Investments
  - Brad Barbour advised holding on to Hemophilia Ontario's investment position despite the large drop in the market. He emphasized that despite the loss that we have chosen good investments, and that since this is a long term investment for the organization, that it makes more sense to maintain our position.
- Member support financial assistance report
  - Bojan Pirnat, Regional Coordinator Member Services and Support gave a recap to the Board about the suspension to all financial assistance approvals not deemed "life sustaining" put in place by the Board President one week earlier and the rationale behind it. He gave a brief overview of the Financial Assistance program to the board at their request. He then provided his recommendation to the board to return the program to the status quo, citing that there had as yet been no sign of an increase in demand as a result of COVID-19 and that he believed the \$25,000 budget allotment was sufficient to absorb additional needs.

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| <ul style="list-style-type: none"> <li>- The Board had a lively discussion of the pros and cons of retaining the restriction or removing it, as well as alternative options that might be available to insulate against potential increased demand as well as potential financial losses as a result of COVID-19. Amy Griffith, a guest participant at the meeting expressed her view that the organization could look at the current COVID-19 climate as an opportunity to remind the bleeding disorders community of HO’s commitment to them and reassure them that our services are available. Ultimately, the Board decided to lift the suspension until further notice, and has resolved to revisit the issue in future if conditions change.</li> <li>- The Board resolved that going forward, Bojan will be responsible for flagging to the Board if it is likely that financial disbursements are likely to exceed \$6250 in a quarter.</li> </ul> <p><b>Motion to return Financial Assistance policy and criteria to status quo.</b></p> <p>Moved: Emil<br/> Seconded: Meagan</p> <p>All in Favour: Unanimous<br/> Opposed: None<br/> Abstentions: None</p> <p><b>ACTION ITEM:</b> Board has resolved that should financial assistance requests in a quarter be likely to meet or exceed \$6250, that Bojan, Member Support and Services Coordinator, will flag it to the Board for review.</p> <ul style="list-style-type: none"> <li>• Programs and event planning</li> </ul> |   |  |  |
| 6. ED Report <ul style="list-style-type: none"> <li>• Staff reports (Bojan, Alex, Natalie)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | x |  |  |
| 7. President’s Report <ul style="list-style-type: none"> <li>• MOH advocacy update</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | x |  |  |
| 8. BDNC Report <ul style="list-style-type: none"> <li>• ED evaluation</li> <li>• Nominations</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | x |  |  |
| 9. Regional Reports                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | x |  |  |
| 10. Old business <ul style="list-style-type: none"> <li>• New website &amp; version 2.0 plans</li> <li>• Board access to Raiser’s Edge update</li> <li>• Planned giving update</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | x |  |  |

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| <ul style="list-style-type: none"> <li>• Data Atlas Update</li> <li>• Review of action items since November 2019 – see list</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                         |                |          |                |           |                      |         |                |         |                                         |              |                |            |                                 |                |                      |   |   |  |
| <p>11. New business</p> <ul style="list-style-type: none"> <li>• Board members to sign up for monthly donation</li> <li>• Board members with Astrazeneca Canada affiliation</li> <li>• Tentative Board meeting schedule for rest of 2020</li> <li>• 2019 Draft Financials</li> </ul> <table border="1" data-bbox="191 506 945 827"> <tr> <td>March 23</td> <td>Zoom @ 7:30 pm</td> </tr> <tr> <td>April 20</td> <td>Zoom @ 7:30 pm</td> </tr> <tr> <td>May 23/24</td> <td>In-person in Toronto</td> </tr> <tr> <td>June 22</td> <td>Zoom @ 7:30 pm</td> </tr> <tr> <td>July 11</td> <td>In-person in Toronto before Boat Cruise</td> </tr> <tr> <td>September 14</td> <td>Zoom @ 7:30 pm</td> </tr> <tr> <td>October 17</td> <td>In-person at Wanakita (2 hours)</td> </tr> <tr> <td>November 28/29</td> <td>In-person in Toronto</td> </tr> </table> | March 23                                | Zoom @ 7:30 pm | April 20 | Zoom @ 7:30 pm | May 23/24 | In-person in Toronto | June 22 | Zoom @ 7:30 pm | July 11 | In-person in Toronto before Boat Cruise | September 14 | Zoom @ 7:30 pm | October 17 | In-person at Wanakita (2 hours) | November 28/29 | In-person in Toronto | x | x |  |
| March 23                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Zoom @ 7:30 pm                          |                |          |                |           |                      |         |                |         |                                         |              |                |            |                                 |                |                      |   |   |  |
| April 20                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Zoom @ 7:30 pm                          |                |          |                |           |                      |         |                |         |                                         |              |                |            |                                 |                |                      |   |   |  |
| May 23/24                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | In-person in Toronto                    |                |          |                |           |                      |         |                |         |                                         |              |                |            |                                 |                |                      |   |   |  |
| June 22                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Zoom @ 7:30 pm                          |                |          |                |           |                      |         |                |         |                                         |              |                |            |                                 |                |                      |   |   |  |
| July 11                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | In-person in Toronto before Boat Cruise |                |          |                |           |                      |         |                |         |                                         |              |                |            |                                 |                |                      |   |   |  |
| September 14                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Zoom @ 7:30 pm                          |                |          |                |           |                      |         |                |         |                                         |              |                |            |                                 |                |                      |   |   |  |
| October 17                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | In-person at Wanakita (2 hours)         |                |          |                |           |                      |         |                |         |                                         |              |                |            |                                 |                |                      |   |   |  |
| November 28/29                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | In-person in Toronto                    |                |          |                |           |                      |         |                |         |                                         |              |                |            |                                 |                |                      |   |   |  |
| <p>10. Adjournment:</p> <p>Motion to table agenda items 6 – 11 to the next Board meeting.</p> <p>Moved: Emil<br/>Second: Meagan</p> <p>All in Favour: Unanimous<br/>Opposed: None<br/>Abstentions: None</p> <p>Motion Passed</p> <p>Motion to adjourn at 21:52</p> <p>Moved: Emil Wijnker<br/>Second: Meagan Bordi</p> <p>All in Favour: Unanimous<br/>Opposed: None<br/>Abstentions: None</p> <p>Motion Passed</p> <p><b>Next Meeting: Monday April 6, 2020</b></p>                                                                                                                                                                                                                                                                                                                                                                                  |                                         |                | x        |                |           |                      |         |                |         |                                         |              |                |            |                                 |                |                      |   |   |  |